

A+ Driving School LLC
Fredericksburg, VA 22407
(540) 288-1117

8 Hour Drivers Manual Course

This agreement entered into this _____ day of _____, 20____ between A+ Driving School LLC, located at 3538 Plank Road, Fredericksburg, VA 22407 and

Full Name: _____

First Middle Last

Date of Birth: _____ Male____ Female____

Email Address: _____

Customer ID #: _____ Social Security #: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

Emergency Contact Person: _____ Relationship: _____

Phone Number: _____ Alternate Number: _____

Are you taking any medications: Yes____ No _____

If yes please describe: _____

List any other medical conditions and/or learning disabilities: _____

The Following Conditions Need To Be Understood Before Enrolling:

1. The course consists of 8 hours of instruction for 18 Years old and over or students 17 years old and younger who have the driver's education course completed and have the certificate, at a cost of \$300.00. Payment in full is to be made at the first session, unless other arrangements have been made.
2. Student will be notified by phone in the event the school cancels classes. Cancelled classes will be made up at the end of the course.
3. A refund of all fees paid will be made, upon request, if the school is not capable of or willing to begin Instruction within 30 calendar days from the date agreed upon in the contract.
4. This contract is valid for 90 days from the first classroom session.

5. School does not guarantee that any student will pass the state license examination or that the student can secure a license, or that the student will be guaranteed employment upon completion of any course instruction.

6. A fifty dollar (\$50.00) fee will be charged for any non-sufficient fund or stop payment check that is returned by the bank. Issuer of the check will be responsible for legal expenses.

7. Replacement of DTC-B will be a \$20.00 processing fee.

8. Students are fully accountable for their conduct. Any damage done by a student to school property, building, or parking lot will result in the student being immediately dropped from the program with NO refund given. Any payment necessary for the damage will be the responsibility of the student. Criminal activity will be reported to the local authorities.

9. Sleeping, talking or cell phone use is not allowed during class lectures, videos etc... Anyone found sleeping, talking or using their cell phones during these times will be asked to leave and will not be given credit for their attendance.

10. All students hereby agree to keep areas in the building, classroom; parking lot and automobiles clean from litter and debris.

11. Any student suspected of being under the influence of alcohol or drugs while attending class or road instruction will be immediately dismissed from the program and the authorities notified. Also, No refund will be given.

12. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to the instructor, other students or anyone associated with A+ Driving School LLC shall be dismissed by the instructor at the instructor's discretion. The refund policy shall apply.

In the event that the student cannot take or complete the Re-Examination program, the refund policy is as follows:

1. Refund of the tuition MINUS a fifty-dollar (\$50.00) processing fee, before the program starts.

2. Dropping or being dismissed from the program after the program begins, No refund will be given.

We have read this contract and agree to abide by the conditions and terms of this contract:

Students Signature: _____ Date: _____

Student Print: _____ Date: _____

School Rep. Signature: _____ Date: _____

DMV is committed to promoting transportation safety through the certification of quality training programs. If you have comments or concerns about this course, call toll free: 1-800-885-5790

To all students and parents:

It is important to read over this information entirely. If there is anything that you do not understand please ask. The following are the rules and expectations for the class. Not abiding by the rules is cause for dismissal from the class without a refund.

Please initial each line.

_____ Student is responsible for signing in and out on the sign in sheet each day he/she attends class. This must be done in a neat and legible manner. It also must be done in **black or blue** ink only. If not filled out correctly you will not receive credit for the time here and you must have all your time in to complete the class.

_____ There is no profanity.

_____ No sleeping.

_____ If you bring food into the classroom you are responsible for your mess and only drinks with a closeable lid are allowed.

_____ All cell phones are to be turned off and put away once you enter the classroom.

_____ All classes must be attended.

_____ Must be respectful of everyone in the class. If you have nothing nice to say, it's probably best to say nothing.

_____ There is to be no wandering the halls or the building.

_____ If it does not belong to you do not touch it. The TV's are not to be touched for any reason!

_____ This is a private school that you and/or your parents have chosen. **Not following the rules is cause for dismissal without a refund.**

_____ You are here to learn the Virginia rules and regulations for Drivers Education. The time in class is not for social time. Please save your conversations for after class.

_____ The chairs are for you to sit in. Absolutely no standing or propping your feet up.

_____ Any defacing of property will be reported to property management and the authorities. This includes but not limited to writing on the walls/tables or destroying the restrooms. This may seem like harmless fun but they are all chargeable offenses.

_____ Banging or tilting the vending machines is not allowed and is cause for dismissal from the class.

____ Once students are here they are NOT permitted to leave the building until their ride is here. Not even to go to the store! If you need something get it before you come to class.

____ No drugs.

____ No guns.

____ No knives or weapons of any type.

____ No smoking/chewing tobacco this includes electronic/vapor cigarettes

____ Students must complete all course work with an 80% or better and must complete final test with and 80% or better.

____ Extra Credit will only be added to the student's course work grade and not to the final test grade.

There are no exceptions to these rules at any time. If a student or a parent has a concern that needs to be addressed please contact the main office at 540-288-1117 or through the website at

www.a-plusdriving.com

By signing this document you are agreeing that you understand and agree to the terms above.

Parent print name Date Parent signature

Student print name Date Student signature

INSTRUCTOR SECTION:

I, _____, have reviewed the contract and it is complete.

Instructor Printed Name

The agreed upon start date is ____/____/____.

Month Day Year

Instructor Signature Date

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